

Memorandum Announcement

To: Faculty
From: Executive Committee, Faculty Senate
Date: 11 September 2007
Re: Meeting Notice

FULL FACULTY ASSEMBLY

Date: 18 September 2007

Time: 3:00 p.m.

Place: Cabot Science 085

- I. Call to Order, Adjustments to the Agenda
- II. Reading, Correction and Approval of Minutes of Previous Assembly (24 JApr 2007)
- III. Report by the Vice President for Academic Affairs & Dean of the Faculty
- IV. Faculty Senate Report by the Senate Chair
- V. New Business
- VI. Open Discussion
 - 1) Public Prayer
 - 2) Question and Answer Period with President Schneider
- VII. Announcements
- VIII. Adjournment

FULL FACULTY ASSEMBLY

DRAFT

24 April 2007

Cabot Science 085-Norwich University

I. Call to Order, Adjustments to the Agenda

The VPAA and Dean of the Faculty called the meeting to order at 15:04.

II. Reading, Correction and Approval of Minutes of Previous Assembly (30 Jan 2007)

Motion by R. Brucken (seconded by G. LaVarnway) that the minutes of the 30 January 2007 Full Faculty Assembly meeting be approved. Motion passed to approve the minutes.

III. Report by the Vice President for Academic Affairs & Dean of the Faculty

VPAA Yeigh reported on the current status of the faculty. Currently there are 117 regular faculty and 92 non-regular faculty.

VPAA Yeigh reported that he will be circulating a memorandum concerning program reviews in the near future. VPAA Yeigh opened the floor for questions and comments concerning program review.

D. Jageman wondered if an external reviewer would be necessary. VPAA Yeigh responded that these were internal assessments.

M. Hoppe had seen two dates presented regarding program review-December 2007 and three years in the future. VPAA Yeigh responded that program review materials will be due in December of 2007. Program goals and objectives identified should be evaluated over a three year period, set three goals in the program reviews.

G. LaVarnway expressed two concerns-1. there seem to be data integrity issues the numbers enrolment/graduation numbers identify by IR do not match the numbers kept by individual programs. VPAA Yeigh responded that there are data integrity issues and it is one of his priorities to fix these problems. 2. certain programs appear as

under enrolled but it is difficulty for the faculty to address this problem as many of the issues resided within the admissions department. VPAA Yeigh responded that the President has said that by 2019 NU will have 2,000 students and programs should look at shaping student quality and broadly look at redistribution among majors.

IV. Faculty Senate Report by the Senate Chair

Faculty Senate Chair LaVarnway recapped the actions of the Faculty Senate since the last Full Faculty Assembly, directing assembly members to the minutes and documents of the Faculty Senate archived on web.

Chair LaVarnway announced that members are being sought for a Web Advisory Committee to advise Eric Hobart. Interested faculty members should contact G. LaVarnway.

V. New Business

a. Motion by M. Hoppe (seconded by E. True) to give the Faculty Senate Secretary authority to make editorial changes in the approved Academic Memoranda.
Motion passed

b. Memo #1

Motion by Frey (seconded by Neuharth) to adopt AM #1 as amended by the Faculty Senate

Motion by M. Hoppe (seconded by E. True) to give the Faculty Senate Secretary authority to make editorial changes in the approved Academic Memoranda
Motion passed

Motion by M. Hoppe (seconded by S Wiitala) to strike “each”, “s”, and “each” from AM #1 I5
Motion passed

Motion by S. Wiitala (seconded by T. Taylor) to utilize the following wording in I3 of AM #1. “Two regular, full-time faculty members (regular and/or lecturer), elected at large by the regular faculty/lecturers .”
Motion passed

Motion by R. Pennington (seconded by T. Taylor) to replace “by the full-time faculty with by the regular faculty/lecturers in I2 of AM #1.

Motion passed

Main motion passed as amended

c. Memo #10

Motion by E. True (seconded by R. Brucken) to adopt AM #10 as amended by the Faculty Senate.

Motion by E. Hernandez (seconded by T. Taylor) to strike the word research and insert professional development.

Motion passed

Discussion centered on the intent and meaning of the last two paragraphs of AM #10. VPAA suggested that AM #10 be returned to the Faculty Senate for further clarification.

Motion by J Byrne (seconded by G. Parker) to return AM #10 as amended to the Faculty Senate for clarification.

Motion passed

d. Memo #14

Motion by R. Brucken (seconded by C. Frey) to adopt AM #14 as amended by the Faculty Senate.

Motion passed

e. Memo #16

Motion by T. Taylor (seconded by C. Bandy) to adopt AM #16 as amended by the Faculty Senate.

Motion passed

VI. Open Discussion

President Schneider announced that enrollment projections are up, the capital campaign is going well and the Board of Trustees will be visiting the Schools of Engineering, Humanities and Business during the upcoming meeting. President Schneider thank everyone for their hard work and commitment to NU.

VII. Announcements

VIII. Adjournment

Full Faculty Assembly adjourned at 17:16.